

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of September 11, 2007**

- I. **ROLL CALL:** Chair Jim Wilson, Trustees Samantha Baraw, Libby Hambleton, Thomas McCarney, and Richard Sutor. Also present were Manager Nanci Allard, Ben Carr (*Northfield News & Transcript*), and Kathleen Lott (*Northfield News & Transcript*).

Chair Wilson called the meeting to order at 7:00 p.m.

- II. **PUBLIC PARTICIPATION (Scheduled):** None.

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **August 28, 2007 (Regular Meeting):** Motion by Trustee Sutor, seconded by Trustee Hambleton, to approve the minutes. **Motion passed 5-0-0.**

b. **Approval of Bills**

1. **Warrant #06-08.** Motion by Trustee Sutor, seconded by Trustee Hambleton, to approve Warrant #06-08 in the amount of \$325,704.81. **Motion passed 5-0-0.**

- c. **Approval of Dubois & King Contract (WWCS Evaluation & Mapping Update).** There was a discussion on overriding the current purchasing policy and to use Dubois & King on this project. Trustee McCarney questioned doing the project at this time. Motion by Trustee Hambleton, seconded by Trustee Sutor, to approve the contract. **Motion failed 2-3-0, with Trustees Baraw, McCarney, and Wilson voting in opposition.**

- d. **Request to Restore Electric Service (Larry Drown).** Trustee Sutor stated that to the best of his knowledge, this request should be followed up by Manager Allard as regulations state. He said this request unclear at this time. Chair Wilson is unsure if it is appropriate for Mr. Drown's request to be made for restoration for the lines to the poles or if the request should be for power to his building. Trustee McCarney stated that we should not charge Mr. Drown for the installation of power (or lines) from poles 5 to 7. It is Mr. Drown's financial responsibility to pay for power from one of those poles to his building. Trustee Sutor agreed that it sounds reasonable to not charge for the installation of the lines from 5 to 7, if we are allowed to do so. However, the concern remains that we have not received an official request from Mr. Drown to install power to his building. Trustee McCarney has been unable to find any documentation that shows we have abandoned those lines. The only thing that has been found is that the wires were removed during the upgrade and this was due to project overruns; it was not cost efficient to replace the wires when they were not or did not appear they would be used in the future. We need an official request from Mr. Drown in accordance with the requirements and we can then consider the request (or the Manager can at that time). Clarification that Mr. Drown was requested to get easements from the final pole to his building.

IV. **REPORTS**

a. **Village Manager**

1. We are waiting for the Public Service Board to act regarding the King Street Substation upgrade.
2. Costs should be in soon for the Water Project.

b. Committee Reports

1. **Merger Committee.** The Committee met on Monday. There was discussion on a “plan of attack.” There was discussion of bringing the process to the public and to the boards. The process involves highway considerations. Next meeting will be October 15, 2007.

c. Miscellaneous

1. **Efficiency Vermont Project update.** Efficiency Vermont had a booth on the Common over the Labor Day weekend. Their mascot, “Wattson,” was there on the Common and on the parade route. The lights have been installed in the gym at the school and are satisfactory. There has been a formal energy audit at the school and there will be some money to help fund that. Efficiency Vermont will also be working with the new police station, as well.
2. **Water Project update:** The Village has a request for Conditional Use Approval to replace a water line in a floodway at the next Zoning Board of Adjustment hearing (09/27/07). Tom Nesbitt of Stantec Consulting will be there to represent the Village on this.
3. **Garvey Hill Site Visit: September 12, 2007.** This will be at 6:30 p.m. Trustee McCarney did a quick site visit during a soccer game and found that parking was only on the downhill side and cars were way off the side.
4. **Tri-Board Meeting: September 17, 2007.** This meeting would include the Town Selectmen, Village Trustees, and Planning Commissioners and will be at 6:00 p.m. in the Municipal Building. The only agenda item is the update to the Municipal Plan.
5. **Special Village Meeting: September 25, 2007.** This meeting is conditional that we receive the information from the Public Service Board on time.
6. **Water Street Parking.** The Board has concerns on the parking situation on Water Street. Manager Allard will follow up and will return to the Board if needed.

V. PUBLIC PARTICIPATION (Unscheduled): None.

VI. EXECUTIVE SESSION: Motion by Trustee Sutor, seconded by Trustee Hambleton, to go into executive session to discuss a legal matter and include Manager Allard in the discussion. **Motion passed 5-0-0.**

Board went into executive session at 8:33 p.m.

Motion by Trustee Sutor, seconded by Trustee Baraw, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 8:43 p.m. No action taken.

VII. ADJOURNMENT: Without objection, the Board adjourned at 8:44 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.